

GDPR PRIVACY POLICY– THE N/N SOCIETY (UK)



About this Policy

This policy explains when, how and why The Committee of the N/N Society (we, our, us) collect members personal information, how we use it, how we keep it secure and your rights in relation to it. Prospective members are asked to read this policy before completing and submitting the application form. Existing members will be provided with a copy of this privacy policy by email which they are asked to read and reply acknowledging such. Any questions? please send an email to info@nesbittnisbet.org.uk.

Information we hold

Type of information	Purposes	Legal basis for processing
From Member's application forms we collect, hold and use:- <i>Name & maiden name if female, postal address, telephone numbers, e-mail address, date joined & details of oldest known ancestor. We use cookies to count visits to the website but do not collect information identifiable to yourself.</i>	Managing membership of the Society. Communicating with members to provide information on Society events, copies of newsletters and results of research into your deceased ancestors and family tree. Creating and managing the Society's Membership Lists.	For the purposes of our legitimate interests in operating the Society & fulfilling its purposes described on our website home page. Consent. We are not seeking Member's consent on the membership application form. Members supply their details in order to benefit from The Society fulfilling its purposes.

We will always comply with the General Data Protection Regulations (**GDPR**) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For GDPR, our Treasurer will be the "controller" of your personal data.

How we protect your personal data

1. We will not transfer your personal data to any other organisation. Only committee members will have access to your details to fulfil our purposes described above. We will seek your permission before passing on your details to likeminded members during research into your ancestors & N/N family trees.
2. Please be aware that if you use links to other websites from our website, we have no control over or responsibility for content on those web sites and their tracking technologies.
3. If you are located outside the United Kingdom and choose to provide information to us, please note that we will be holding the data, including Personal Data, in the United Kingdom and processing it here.
4. We will use generally accepted standards of pc technology and operational security (passwords, antivirus software, etc) to protect your data from loss, misuse, or unauthorised alteration or destruction.
5. We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk, carryout an investigation of the cause and put an appropriate solution in place.
6. We will not extract and store information from your personal cheques. These will be securely stored until transfer to the bank at the earliest practical opportunity.

Who else has access to the information you provide us?

1. We will never sell, lease, or rent your personal data.
2. We will not share your personal data with other third parties except where required to do so by law.
3. We may share your name & email with likeminded members when you give us permission to do so.

How long do we keep your information?

1. We will hold your personal data on our systems for as long as you are a member of the Society and in archived form for no longer than 12 years if it is in the Society's legitimate interest to do so (e.g. when members leave and want to re-join in later years) or to comply with the law.

You have the right:

- (a) to access your personal data, have it transferred to yourself and have it corrected if inaccurate.
- (b) to be provided with information about how your personal data is processed.
- (c) to have your personal data erased.
- (d) to object to or restrict how your personal data is processed.
- (e) to make a complaint about how we process your personal data to the Information Commissioner: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.